

How to order Exhibitor Services:

- Go to www.rivercentre.org and select “Exhibitor Services” at the bottom left
- Select “Click Here to Order Exhibitor Services”
- At the top of the new page click “Continue as New Exhibitor”
- Fill out the information for your account and then login
- Click “Purchase Services” at the top left of the page once you are logged in
- Fill in your booth number and the information for your onsite event contact
- Select your event from the drop down menu – make sure the year is correct
- Pick the services you need, fill in your credit card information and include any special instructions you may have for our staff
- Click “Review Order” at the very bottom of the order page
- Review the order, then click “Submit Order” and you will receive an emailed receipt